



PG&E Talent Connect

Job Posting Title

Enterprise Project Management Intern

Job Posting Date: 03/24/2017

Requisition #: 54073205-E02

Job Category: Administrative / Clerical

Job Level: 2. Individual Contributor

Company

Based in San Francisco, Pacific Gas and Electric Company, a subsidiary of PG&E Corporation (NYSE:PCG), is one of the largest combined natural gas and electric utilities in the United States. And we deliver some of the nation's cleanest energy to our customers in Northern and Central California. For PG&E, "Together, Building a Better California" is not just a slogan. It's the very core of our mission and the scale by which we measure our success. We know that the nearly 16 million people who do business with our company count on our more than 24,000 employees for far more than the delivery of utility services. They, along with every citizen of the state we call home, also expect PG&E to help improve their quality of life, the economic vitality of their communities, and the prospect for a better future fueled by clean, safe, reliable and affordable energy.

Pacific Gas and Electric Company is an Affirmative Action and Equal Employment Opportunity employer that actively pursues and hires a diverse workforce. All qualified applicants will receive consideration for employment without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability status, medical condition, protected veteran status, marital status, pregnancy, sexual orientation, gender, gender identity, gender expression, genetic information or any other factor that is not related to the job.

Department Overview

Enterprise Project Management (EPM) is a team in Business Finance with a mission to establish PG&E as a leading project management organization relative to its peer utilities. The objective is to focus on standardization of project management practices across the PG&E Enterprise and the Lines of Business (LOB's) including deploying industry leading practices and monitoring compliance with these standard practices. The initiative will optimize the use of project management tools and systems across the organization to better enable processes.

As part of the initiative metrics related to project performance are being developed and baseline measurements have been agreed upon, to track and report measurable benefits. The EPM team reports to the Senior Director Business Finance.

Position Summary



EPM Project Governance and Metrics group is responsible for oversight of the EPM initiative from an Enterprise Project Management Office perspective. This includes development of the EPM metrics/reporting program, management of the EPM Office business operations and coordination between organizational work streams.

Qualifications

Minimum Qualifications:

- Qualified candidates will be working towards a Bachelors or Masters degree in Business Administration, Data Science, Construction Management, Engineering, Economics, or relevant degree or equivalent (students must be continuing education towards degree during and/or after internship)

Desired Qualifications:

- Ability to work in a team environment and support fellow team members
- Familiarity with Project Management (PMI) and/or Association for Advancement of Cost Engineering (AACE) standards for project controls concepts such as scheduling, earned value and project risk analysis.
- Experience with Primavera or other project management software
- Strong problem solving and analytical skills
- Strong communication skills, both oral and written
- Takes initiative and can work independently with minimal direction

PG&E typically is unable to provide VISA sponsorship to students on an F-1, J-1 or other student visa for this position.

Responsibilities

EPM is looking for a talented summer intern to drive numerous initiatives including but not limited to:

- Supporting the continued development of the major project database (to include AACE estimate class, project phase gate and change order data)
- Developing an enterprise project churn metric (leverage Electric Operations churn metric across the enterprise)
- Assessing whether actual Net Present Values are tracked on major projects

The Intern will help reach the business goal by:

- Building historical project data sets in support of project benchmarking and cost modeling. This requires the technical and analytical competency to understand project business cases and ascertain required data. For example the intern will need to deduce AACE estimate class by determining the percentage of overall design completion.
- Analyze historical project data sets

The Intern will have the opportunity to help refine the EPM benefits estimates and improve accuracy of preliminary major project estimates.



Employment Type: Administrative

Schedule: Full-time

Work Location: GENERAL OFFICE COMPLEX - 77 BEALE ST

City: San Francisco

Zip Code: 94105